

# WHS & HANMER SCHOOL BUILDING COMMITTEE MEETING MINUTES Monday, August 12, 2013

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Steven Barry	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
<b>Liaison Present</b>	David Drake, Council Liaison			x
	Mike Turner, Staff Liaison	x		
	John Cascio, Bd. Of Education			x
<b>Staff Present</b>				
	Jeff Bridges, Town Manager	X (6:55 pm)		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance			x
	Lori Schroll, Administrative Analyst - Engineering			x
	Sally Katz, Dir. Of Physical Services	X (7:05 pm)		
	Linda, Savitsky, Finance Director			x
	Keith Rafaniello, Board of Ed			x
<b>Guests Present</b>	Rusty Malik, Quisenberry Arcari			x
	Lorel H. Purcell, O&G Construction	x		
	Ken Biega, O&G Construction	x		
	Chris Hoffman, Courant	x		

**Call to Order:** Chairwoman Fortunato called the Meeting to order at 6:43 p.m. in Room 210 at Wethersfield High School.

**1. Public Comments:** - none

**2. Approval of Minutes:**

a. Minutes of the July 22, 2013 meeting\* Motion was made by Diane Fitzpatrick, seconded by Ed Brymer to approve. Following was a discussion about wording of items #3 and 6c, wherein the motion to approve was withdrawn. Motion was made by Diane Fitzpatrick, seconded by Ed Brymer to Table. **All present voted in favor.**

**3. Expenditures:**

a. Site Bid award: Motion was made by Diane Fitzpatrick, seconded by Peter Gardow to approve the Site bid package 1.02, with all alternates, subject to stipulation that the alternate bids may be removed from the contract before Dec. 1, 2013. Lorel Purcell led the discussion that 6 bidders submitted a bid for the site work. The O&G team, with Building Committee member Frank Dellaripa and staff Mike Turner, interviewed Spazzarini Construction on Friday August 9<sup>th</sup>. O&G felt satisfied with their understanding of the project scope and

inclusion of all work items in their bid. O&G sent a letter to Chair Fortunato recommending award of the base bid at \$ 7,258,000 (which is \$550,000 over O&G estimate for the base bid), and also recommended award of ALL the alternate bids at this time, subject to same stipulation used in concrete and steel bid, that the alternates could be deleted from the contract at the price bid.

The committee discussed other potential site work cost reductions such as landscaping scope, contaminated soil from the underground tank removal, and the athletic track. All present including Town manager and Superintendent agreed the tank and contaminated oil should definitely be removed. There was discussion about the track alternate bid (removal and replacement of bit. Concrete base) but it was determined this could be considered provided O&G confirms with track sub that we are achieving full 10 year life based on work included in base bid.

All members voted in favor; Motion passed. This item will be considered by Town Council at their August 19, 2013 meeting.

- a. QA Arch., Inv # 6105, \$ 88,448.44, July 31, 2013 - Motion by Frank Dellaripa, second by Diane Fitzpatrick to approve payment. No discussion, all voted in favor. Motion passed.
- b. QA Arch., Inv. # 6106, \$ 418.63, July 30, 2013- Motion by Frank Dellaripa, second by Ed Brymer to approve payment. No discussion, all voted in favor. Motion passed.
- c. EnviroMed, Inv. #13813, July 22, 2013, \$750.00. Motion by Ed Brymer, second by Peter Gardow to approve payment. No discussion, all voted in favor. Motion passed.
- d. Recommend Selection of firm for Construction Administration of Hazardous Material t \*\* Motion by Frank Dellaripa, second by Steve Barry to table the award as staff has not yet compiled a financial tabulation of the firms responses.. No discussion, all voted in favor, motion passed.
- e. Universal Copy LLC Inv. 28742, 6/17/13, \$ 1809.18- Motion by Ed Brymer, second by Dan Camilliere to approve payment. No discussion, all voted in favor. Motion passed.
- f. Universal Copy LLC Inv. 28925, 6/25/13, \$ 256.94\* Motion by Ed Brymer, second by Dan Camilliere to approve payment. No discussion, all voted in favor.
- g. Universal Copy LLC Inv. 29076, 6/28/13, \$ 223.80\* Motion by Ed Brymer, second by Dan Camilliere to approve payment. No discussion, all voted in favor.
- h. Fuss & O'Neill, Inv. #0166194, 7/15/23, \$2531.58 Motion by Diane Fitzpatrick, second by Frank Dellaripa to approve payment. No discussion, all voted in favor. Motion passed.

#### **4. Correspondence:**

- a. Munis Financial report July 26, 2013 (for info only) - Lorel noted that O&G report will provide much better detail. First report expected on August financials status. Report will be reviewed by Finance Committee for format.
- b. F&O Response to EPA review comments of SIP Plan- Mike Turner noted the response was filed by F&O and they will follow up in a week or two with EPA.

- c. CT Laborers' District Council Letter in Response to Environmental Testing at the High School (for info only)
- d. Letter Fuss & O'Neill dated Aug 7, 2013, response to Environmental Testing. Jeff bridges assured all that the building is and remains safe. Diane requested that a copy of this letter be sent to the laborers District.
- e. Macchi Engineers Ind. Structural Review letter approval dated Aug 5, 2013 (fyi- Mike T noted a copy was provided to the Building Dept.
- f. Questions from Town Council Jeff bridges Memo 8-8-13; Jeff noted this list was compiled from questions raised by John Miller at recent Town Council meeting, and that Rusty, Lorel and staff will prepare a PowerPoint for presentation at Aug 19<sup>th</sup> council meeting to address the questions. Chair Fortunato encourage all members who could attend to do so.

## 5. Committee Reports:

**Site-work / Construction:** Frank reported on attendance at site work scoping meetings. He also raised question about size of new water service from Wolcott Hill being adequate for new HVAC systems. Ken Biega will follow up.

**Communications:** Subcommittee will meet next on 8/26/13.

**Technology/Furniture:** No report

**Energy:** No Report

**Finance:** Next meeting will be on 8/26/13, the Finance reports were sent out. Linda Savitsky is planning on attending next meeting.

## 6. Architect/CM Information:

a. Mike Turner and Sally Katz attended the Phase 2 PCT. About 2/3 of original list were addressed. Some remaining items are paperwork which Fred Bushey will submit when he returned from vacation. Lorel stressed importance of getting state DCS to sign off on completeness and allow us to start review process.

b. Schedule- Lorel distributed an updated schedule dated 8-12-13. Lorel still expects site work to begin Sept 18<sup>th</sup>. Mid October is when we begin re-routing traffic flow. We will need Building and Fire marshal signoff Mid Sept. to keep to schedule.

## 7. Old Business

a. Authorization BVH for building envelope testing (tabled)  
BVH has not submitted the revised document yet, this is not necessary until phase 2 of the project.

## 8. Other Business - none

## **9. Upcoming Dates**

**August 19, 2013 - TC meeting for site bids award and PowerPoint Q&A.**

**Aug 26, 2013 - SBC meeting – Joint with TC and BOE at WHS Media center**

**10. Adjourn:** Motion made by Ed Brymer, seconded by Diane Fitzpatrick to adjourn.  
**All present voted in favor.** Meeting adjourned at 8:02 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

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**Diane Fitzpatrick, Clerk**